

Minutes for the June 27, 2006 Public Safety Communications Board Meeting

City Manager Anita Favors – Thompson asked to amend the agenda and move Item #7, the MOC presentation by Don DeLoach, to the beginning of the agenda. In addition, the City Manager requested that Item #6, the discussion of the Mutual Aid Agreement, be postponed until the next meeting. The Board unanimously approved.

1. MOC presentation regarding the critical technology and current status of the MOC (by Mr. Don DeLoach):

Mr. DeLoach stated during his presentation that there are four items that the PSCB will need to address in the future: Motorola digital upgrade proposal, Tusa Report, rebanding, and emergency testing of the system. He recommended that the Tusa consultant make a presentation to the PSCB.

Discussion occurred amongst the Board in regards to the presentation including rebanding, renewal of maintenance agreements, 6809 controllers and acquiring spare controllers.

The County Administrator recommended that the PSCB appoint a Technical Advisory Committee to help address some of the more technical issues of public safety communications. The City Manager agreed but expressed her concern over the appointment of too many subcommittees and that the number of subcommittees be kept to a minimum. The County Administrator concurred.

The City Manager moved to appoint Don DeLoach, Pat Curtis, and Gene Griffin to the Technical Advisory Committee, seconded by Chief McNeil with an amendment to add Jeanine Gauding to the committee. The motion and the amendment passed unanimously.

2. Approval of the June 8, 2006 minutes:

Sheriff Campbell moved, seconded by Chief Quillin to approve the June 8, 2006 minutes. The motion passed unanimously.

3. Appointment of Alternates to serve on the PSCB in the event that a member may not be able to attend – will be voting members:

The following alternates were appointed to serve on the PSCB:

County Administrator Parwez Alam: Assistant County Administrator Alan
Rosenzweig

City Manager Anita Favors – Thompson: Assistant City Manager Rick
Fernandez

Sheriff Larry Campbell: Major Scott Bakotic

Chief Tom Quillin: Deputy Chief Chad Abrams

Chief Cindy Dick: Deputy Chief Steve Anderson

Chief McNeil: Deputy Chief John Proctor

Sheriff Campbell moved, seconded by the City Manager, to approve the appointment of alternates. The motion passed unanimously.

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4. Review the Tri-party Interlocal Agreement:

City Attorney Jim English spoke of liability issues that could possibly affect the PSCB. He recommended that the PSCB draft an agreement based on Florida Statutes Chapter 163. Under this agreement the PSCB will become a separate entity.

An additional *Whereas* clause is to be added to the Interlocal Agreement that addresses the fact that the PSCB will be hiring a consultant to make recommendations regarding the implementation of the joint dispatch and the PSCB recognizes that the interlocal agreement will need to be revised to take into consideration the consultant's recommendations.

Section I Terms will need to be amended to include a reference that a newly elected Sheriff will have six months after taking office to terminate the agreement.

City Attorney Jim English, County Attorney Herb Thiele and Major Alan Griner are to formalize the 163 agreement and make the necessary changes. In addition, the agreement is to be brought before the County Commission, the City Commission, and the Sheriff for approval at the next Board meeting. The PSCB will be issued copies of the 163 agreement.

The City Manger moved, seconded by Chief Dick and Sheriff Campbell, to allow City Attorney Jim English, County Attorney Herb Thiele and Major Alan Griner to formalize the 163 agreement and make the necessary changes. The motion passed unanimously.

5. Review the Draft RFP:

Under the required submittals the following adjustments were made to the point system:

- Experience and Expertise – 40 points
- References and Past Performance – 25 points
- Approach and Method – 20 points
- M/WBE – 10 points
- Local Requirement – 5 points

In addition an amendment to Section III was added:

- C. The selected consultant will need to meet with each member of the PSCB in order refine the scope of services in order to provide a well detailed written recommended solution for the consolidated dispatch center.

Chief Dick moved, seconded by Chief McNeil, to approve the changes to the RFP and allow the City to issue the RFP as soon as possible. The motion passed unanimously.

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6. Review of the HR information regarding the Director of Public Safety Communications:
PSCB agreed to wait to until after the selected consultant has been working for a month before discussing the selection process for hiring a Director of Public Safety Communications with the consultant.

7. Discussion of the Mutual Aid Agreement:
MOVED TO THE JULY 17, 2006 MEETING

8. New Business:
Chief McNeil addressed his concerns in regards to E 9-1-1 and 911 and how the two systems would be included in the consultant's study as it relates to the joint dispatch consolidations. Based on discussion the PSCB agreed to amend the scope of services in the RFP to include an additional clause (see #5).

9. Next Meeting Date:
July 17, 2006 at 11:30am in Fire Station #1.

On the agenda for the July 17th meeting:
 - Discussion of the Mutual Aid Agreement
 - Presentation by the TUSA consulting company in regards to the consultants report and recommendations
 - Review of the 163 Agreement
 - Update of the progress of the RFP

Meeting adjourned at 1:20pm.